

INSTRUCTIONS FOR POWERPOINT WITH VOICE-OVER

1. Create a PowerPoint - maximum duration of 5 minutes.

Clinical Research – 6-slide presentation:

The first slide should be your title slide with a list of authors and your disclosure of financial relationships. If none, state "No relevant financial relationships."

The second slide should be "Objective."

The third slide should be "Background."

The fourth slide should be "Methods."

The fifth slide should be "Results."

The sixth slide should be "Conclusion."

Case Report – 5-slide presentation:

The first slide should be your title slide with a list of authors and your disclosure of financial relationships. If none, state "No relevant financial relationships."

The second slide should be "Introduction/Objective (case context and importance)"

The third slide should be "Case Description."

The fourth slide should be "Discussion."

The fifth slide should be "Conclusion."

2. Record your voice-over presentation. [Instructions here.](#)

3. Save your voice-over presentation as an MP4 file.

4. Upload your MP4 to You Tube and copy the public link.

Alternative to You Tube: Upload your MP4 file to your Google Drive account.

If you do not have a Google Drive account, create one. If you do already have an account, sign in to your account.

Get the public link to your video file.

Select the file you want to share.

Click **Share** or Share  > **Get link**.

Under "Get Link," click Link settings .

Select **Public link** > **Save**.

Click **Done**.

Copy the link.

5. **Test your link to be sure it works then paste it in the abstract submission form.**